Jordan Lee

Operations Analyst

CONTACT

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SKILLS

SQL
Python
Excel
Tableau
Process mapping
Lean Six Sigma Green Belt

EDUCATION

B.S. Industrial Engineering
Lone Oak State University, 2019

SUMMARY

Operations analyst with 6 years of experience turning messy logistics data into faster, cheaper fulfillment. Comfortable owning a process end to end, from the SQL query to the warehouse floor.

EXPERIENCE

Senior Operations Analyst · Tallgrass Freight Co., Austin, TX
2022 – Present

- Built a carrier scorecard in SQL and Tableau that cut late deliveries 18% in two quarters.
- Redesigned returns intake, saving about 1,200 staff hours a year.
- Led a 4-person team through a warehouse system migration with zero missed shipments.

Operations Analyst · Bramblewood Home Goods, Round Rock, TX
2019 – 2022

- Automated weekly inventory reporting in Python, replacing 6 hours of manual work.
- Forecast seasonal demand for 3,400 SKUs within 7% mean absolute error.